



Code of Conduct - Administrator



ATHLETICS WEST

This document is directed copied from the Ridgewood Athletics Centre Member Protection Policy V2.0 (May 2023) Attachment 2. It has been separated for ease of access.

Administrator Code of Conduct

In addition to Athletics West General Code of Conduct, you must meet the following requirements with regard to your conduct during any activity held by or under the auspices of Ridgewood Athletics Centre and its affiliated Clubs in your role as an administrator:

1. Be fair, considerate and honest in all dealings with others.
2. Be professional in, and accept responsibility for your actions. Your language, presentation, manners and punctuality should reflect high standards. Bad language is not to be used at any time.
3. Resolve conflicts fairly and promptly through established procedures.
4. Maintain strict impartiality.
5. Be aware of and comply with your legal responsibilities, including under anti-discrimination, child protection and occupational health and safety legislation.
6. Develop a positive little athletics environment by emphasising enjoyment and by providing appropriate development and competitive experiences. Remember little athletes participate for enjoyment. Play down the importance of rewards.
7. Involve all relevant stakeholders (players, coaches, officials, parents) in the planning, evaluation, leadership and decision-making related to little athletics programs and events.
8. Ensure activities, equipment and facilities are safe and appropriate to the ability level of participating little athletes. Activities, rules, equipment, length of activities and training schedules should take into consideration the age, ability and maturity level of the little athletes.
9. Ensure that everyone (administrators, coaches, little athletes, officials, parents, spectators and sponsors) emphasise fair play in all little athletics activities.
10. Where appropriate, distribute the Codes of Conduct to coaches, little athletes, officials, parents and spectators.
11. Ensure equal opportunities for participation in athletics are made available to all children within the defined age groups, regardless of ability, size, shape, sex, disability or ethnic origin.
12. Ensure adequate supervision is provided by coaches and officials capable of developing appropriate positive behaviour and skill technique related to the activity.
13. Focus on the needs of the athletes rather than the enjoyment of the spectators.
14. Provide the opportunity for clinics aimed at improving the standards of coaching and officiating, with an emphasis on appropriate behaviour and skill technique.

